

**To:** Schmittziel, Paula[Schmittziel.Paula@epa.gov]  
**From:** Coursen, Robin  
**Sent:** Tue 3/10/2015 10:38:29 PM  
**Subject:** RE: Upper Animas quarterly report

.....  
>>>>>>>

OK, here is a copy of the a-k breakout. Their charges are not in the scope. Equipment is not authorized over \$1000 (so they are still within that). But there is a big purchase—I don't know what that is.

DM - R882114084039 - IBM Lotus Notes

File Edit View Create Actions Section Tools Window Help

Open Robin Coursen - Mail IGMS Hotline Requests - 1. Unresolv... Amend DM Replicatio

In accordance with GPI-08-02, the total project period may not exceed seven years without specific regulatory or statutory authorization for a longer period, or a signed waiver. If a waiver has been obtained to allow a longer project/budget period, please attach a copy of the approval or reference the class waiver approval.

11. Is the IA project duration exceeding seven (7) years? No

12. Does this IA include pre-award costs? No

**Section E - Financial Information**

1. Total Approved EPA Amount THIS ACTION: \$ 50,000.00

2. Total Other Agency Amount (if any): \$ 0.00

3. Total Approved Project Costs THIS ACTION: \$ 50,000.00

4. Approved Budget		EPA Control Number R882114084039	
Budget Categories	Itemization of This Action	In-Kind Itemization of This Action	Itemization of Total Project Cost to Date
a. Personnel	19,020.00		19,020.00
b. Fringe Benefits	6,140.00		6,140.00
c. Travel	750.00		750.00
d. Equipment			0.00
e. Supplies	100.00		100.00
f. Procure/Assistance			0.00
g. Construction			0.00
h. Other (e.g., M&S expense)			0.00
i. Total Direct Charges	26,010.00	0.00	26,010.00
j. Indirect Costs	23,990.00		23,990.00
k. Total	50,000.00	0.00	50,000.00

9. Does this action include indirect cost? Yes

9a. Other agency's indirect cost amount: \$23990.00

9b. How was the indirect cost base of THIS ACTION calculated?  
94% x personnel + fringe benefits

**From:** Schmittdiel, Paula  
**Sent:** Tuesday, March 10, 2015 4:22 PM  
**To:** Coursen, Robin; Wall, Dan  
**Cc:** Christensen, Stanley

**Subject:** RE: Upper Animas quarterly report

Robin – I will get with Dan next week and try and sort this out. Dan is in SLC this week at meetings on another site.

Paula Schmittiel

Remedial Project Manager

U.S. Environmental Protection Agency

1595 Wynkoop St.

Denver, CO 80202

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Fax: 303-312-7151

Cell: 720-951-0795

**From:** Coursen, Robin

**Sent:** Tuesday, March 10, 2015 4:16 PM

**To:** Wall, Dan; Schmittiel, Paula

**Cc:** Christensen, Stanley; Coursen, Robin

**Subject:** FW: Upper Animas quarterly report

Dan or Paula, are you able to help me with this?? can you work with Tom Chapin on this quarterly report. It is not adequate. Here are my comments. I have emailed him but not heard back.

Travel charges—shows two hotels on same night.

Equipment—not on our spreadsheet for authorized expenditures.

Training—is this in the SOW??

Other--\$2502—there was only \$100 placed in other on the IA Decision Memorandum.

Overhead—I don't know what this is?? Is it his hourly charges??

If it is not, where are the hours he worked and the amount charged for work??

Purchases—what is this and was it authorized??

I have attached a copy of a template we use at other USGS offices. Together with a spreadsheet of hours by task and totals, that is what I need in order to approve an invoice. IAs are like contracts, the invoices have to show us what hours are spent and that the other agency is following the SOW, as well as that work is accomplished.

Thanks for your help. This invoice payment is overdue because the quarterly was not received to review against the charges.

**From:** Chapin, Thomas [<mailto:tchapin@usgs.gov>]

**Sent:** Monday, March 09, 2015 11:46 AM

**To:** Paschke, Suzanne

**Cc:** Briles, Stacy; Coursen, Robin; Schmittziel, Paula; Ward, Beverly; Donna Hector; Ashley Spinelli

**Subject:** Re: Upper Animas quarterly report

Hi Folks,

I'm back from field work. These charges are for work with Dan Wall on the Upper Animas River.

Charges include travel, hotel and vehicle rental (\$583.14), equipment (\$2589.42) and overhead (\$1561.79)

Attached is the basis breakdown. Let me know if you have other questions

On Fri, Mar 6, 2015 at 8:51 AM, Paschke, Suzanne <[spaschke@usgs.gov](mailto:spaschke@usgs.gov)> wrote:

Hi all,

This invoice is for work in the Crustal Science Center. Stacy Briles is the Administrative Officer, and I believe that Tom Chapin is the Project Chief.

I do not know who at EPA is the technical lead and(or) Tom's primary contact.

Stacy thanks for working with Robin on this invoice.

Suzanne

On Thu, Mar 5, 2015 at 8:37 AM, Briles, Stacy <[sbriles@usgs.gov](mailto:sbriles@usgs.gov)> wrote:

Thanks Bev! We'll look into it.

On Wed, Mar 4, 2015 at 3:22 PM, Ward, Beverly <[bevward@usgs.gov](mailto:bevward@usgs.gov)> wrote:

Stacy:

This request for information appears to be for your cost center. I pulled up the IPAC number and the Sales Order is 43284.

Thanks.

Bev Ward

----- Forwarded message -----

From: **Ward, Beverly** <[bevward@usgs.gov](mailto:bevward@usgs.gov)>  
Date: Wed, Mar 4, 2015 at 3:17 PM  
Subject: Re: Upper Animas quarterly report  
To: "Paschke, Suzanne" <[spaschke@usgs.gov](mailto:spaschke@usgs.gov)>, Donna J Hector  
<[djhector@usgs.gov](mailto:djhector@usgs.gov)>  
Cc: Beverly Ward <[bevward@usgs.gov](mailto:bevward@usgs.gov)>

This billing belongs to Crustal.

Donna: Is the AO Stacy Briles?

Bev

On Wed, Mar 4, 2015 at 3:09 PM, Paschke, Suzanne <[spaschke@usgs.gov](mailto:spaschke@usgs.gov)>  
wrote:

Yes, we need to help with contact information.

Please and thank you.

Suzanne

----- Forwarded message -----

From: **Coursen, Robin** <[Coursen.Robin@epa.gov](mailto:Coursen.Robin@epa.gov)>  
Date: Wed, Mar 4, 2015 at 3:05 PM  
Subject: RE: Upper Animas quarterly report  
To: "Paschke, Suzanne" <[spaschke@usgs.gov](mailto:spaschke@usgs.gov)>

No we have not received any quarterly reports to tie the invoiced amounts to. Can you give me the contact name to call at that cost center??

**From:** Paschke, Suzanne [<mailto:spaschke@usgs.gov>]  
**Sent:** Wednesday, March 04, 2015 3:04 PM  
**To:** Donna J Hector  
**Cc:** Coursen, Robin  
**Subject:** Re: Upper Animas quarterly report

Hi Robin,

Did you receive the information you needed for this or should we help track down the source of the invoice?

Donna,

I believe that this invoice to EPA is coming from another USGS cost center on the Denver Federal Center. Tom Chapin is the project lead.

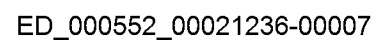
Do you know which cost center and how to direct this inquiry from Robin?

Thanks,

Suzanne

On Thu, Feb 26, 2015 at 6:00 PM, Coursen, Robin  
<[Coursen.Robin@epa.gov](mailto:Coursen.Robin@epa.gov)> wrote:

Hi Suzanne, We have 20 days to approve invoices and there appears to be no quarterly report that came in yet upon which to approve this invoice. Will that be coming our way soon??



Suzanne S. Paschke, Ph.D.

Associate Director for Hydrologic Studies

USGS Colorado Water Science Center

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P.O. Box 25046

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*Stacy Briles-McCormack*

*Administrative Officer*

*U.S. Geological Survey*

*Crustal Science Center*

*PO Box 25046, DFC MS 935*

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Thanks,

Thomas

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Thomas Chapin, Ph.D.

Research Chemist

U.S. Geological Survey

Crustal Geophysics and Geochemistry Science Center

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